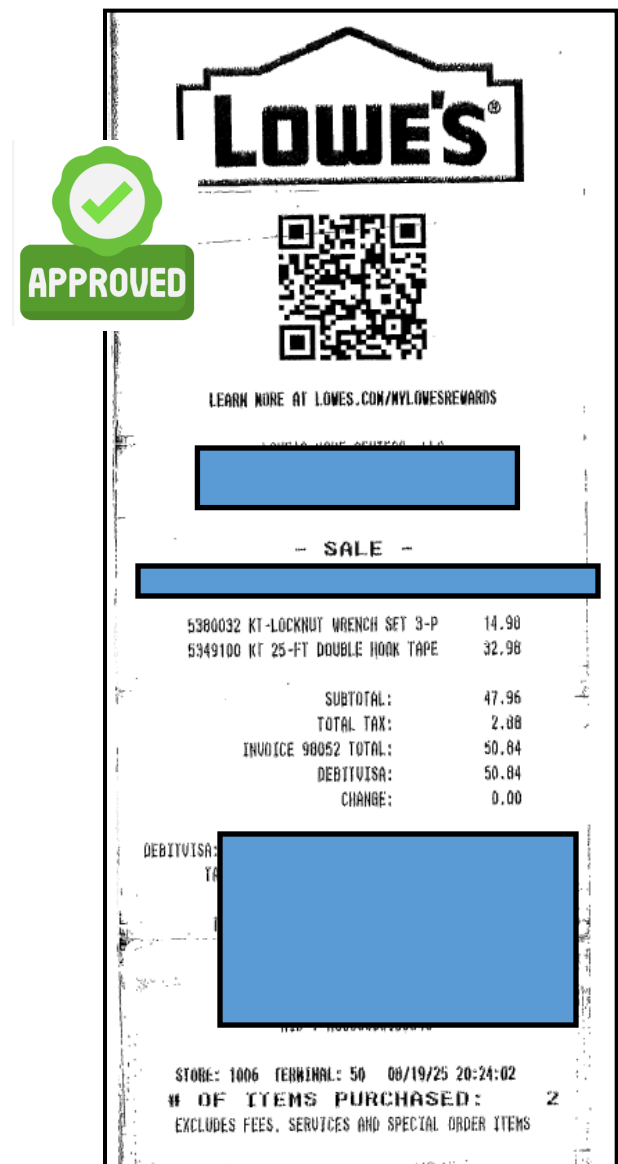
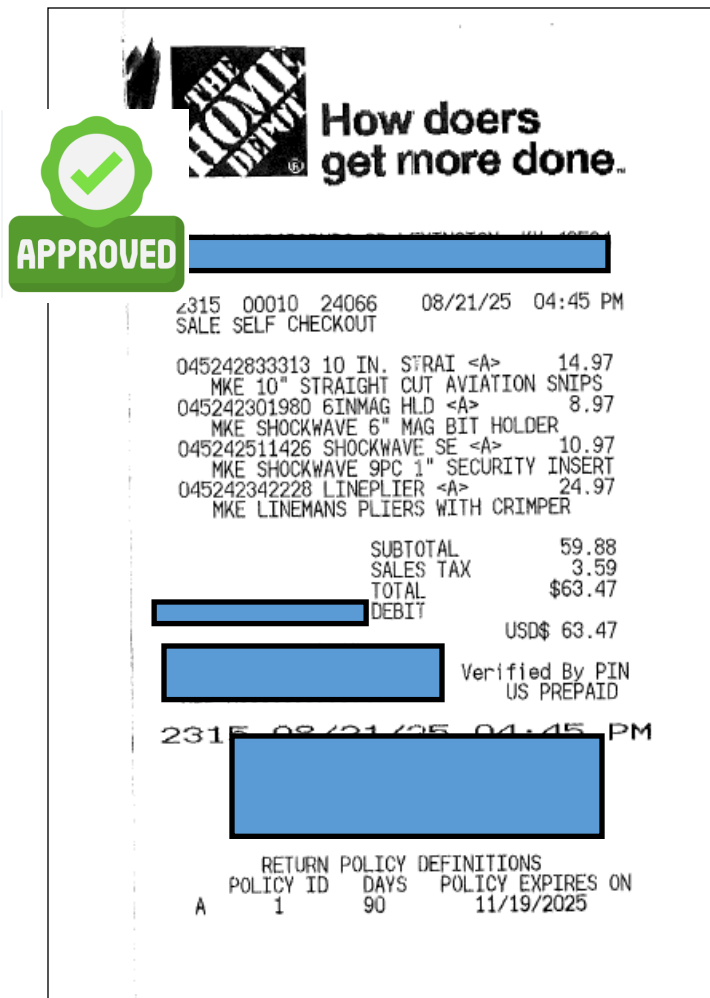


Examples of Good/Acceptable and Bad/Not Acceptable Receipts for Reimbursement Request

GOOD RECEIPTS contain the store name, the date of purchase, description of items purchased, cost of item and total paid. They are also very clear and easy to read.



KHEAA will not reimburse items on BAD RECEIPTS.

A receipt is BAD and will NOT be approved if it is missing the store name, or missing the date of purchase, or does not have a clear description of items purchased, or only has an item number or department number, or does not have the cost of each item, or if it is hard to read, or if it is hand written on a generic receipt form.

Authorized Snap-on Franchisee

Sold By:

Address:

Phone:

DENIED

Date Range: Complete History
Account Type: All

No individual items listed at all

RA Account									
Trans Date	Trans #	Purchases	Pmt Amt	Amt Adjusted	Ending Bal	Qty	Product #	Total	Tax
12/17/2025	12172581612	244.07	244.07	0.00	0.06		1 USED TOOLS	40.00	2.40
							1 TPM1925EMHV	52.25	3.14
							1 BBE48BK	138.00	8.28
12/31/2025	12312582198	0.00	0.00	0.00	0.06		1 RKRPC72	0.00	0.00
TOTALS	1/1/2025-12/31/2025							1,646.45	98.81

Only has Item number, not a description like "pliers" or "boots"

DENIED

MERCER OUTFITTERS LLC
320 SOUTH COLLEGE ST
HARRODSBURG, KY 403301816
8597773454

16-Aug-2025 2:36:11P
Transaction 00170

1 814 4203 10 2E \$249.59
Subtotal \$249.59
Tax 6% \$14.98
Total \$264.57
DEBIT CARD SALE \$264.57
MASTERCARD

Retain this copy for statement validation
16-Aug-2025 2:36:56P
\$264.57 | Method: CONTACTLESS
US Debit XXXXXX
Reference ID:
Auth ID:
MID:
AID:
AthNtwkNm:
RtInd: CREDIT
PIN VERIFIED
All returns are 14 days. STORE CREDIT ONLY.
No returns on discounted or on sales items.

DENIED

1 ROUTHANS
175 NORTH BUCKMAN ST
5025437662
REG 02-18-2026 13:31
000015
1 DEPT026 T1 \$24.99
1 DEPT026 T1 \$269.99
1 DEPT026 T1 \$24.99
SUBTOTAL \$319.97
10%
X- -32.00
TA1 \$319.97
TX1 \$19.20
TL \$307.17
17

DENIED

TROUTMAN'S DEPT GOODS
175 N BUCKMAN
SHEPHERDSVILLE, KY 401655900
5025437662

All clearance final sale
Receipt needed for returns
THANK YOU FOR YOUR BUSINESS
Transaction
Total \$307.17
DEBIT CARD SALE \$307.17
MASTERCARD
Retain this copy for statement validation
19-Feb-2026 3:45:19P
\$307.17 | Method: EMV
Debit XXXXXXXX
Reference ID:
Auth ID:
MID:
AID:
AthNtwkNm:
RtInd: DEBIT
PIN VERIFIED

DENIED

RECEIPT

No. 152194

DATE 7/28/2025
FROM
Five hundred & no/100 DOLLARS
FOR RENT Books /3rd Year
ACCT. PAID 500- DUE
CASH
CHECK
MONEY ORDER
CREDIT CARD

Generic receipt that is filled in by hand.
This did not come from a store and does not contain all of the detail needed to be approved.