

Transferring

Many college students end up transferring from one school to another.

Some students plan it that way, going to a two-year school to complete their basics, then finishing up at a four-year school. Others find the school they chose really isn't the best fit for them, or perhaps family circumstances changed.

The first thing to remember is that not all credits and grades may transfer. This is especially true if you take classes at trade schools.

These tools can help answer your questions about transferring:

- The Transfer Planning Guide section of www.knowhow2transfer.org.
- The General Education Transfer Policy at <http://cpe.ky.gov/policies/academicaffairs/genedtransferpolicy.pdf>.

If you have additional questions, each college has a contact person who can answer your questions about transferring.

Statewide Transfer Policy	Agreement
Applied Associate Transfer Policy	The Applied Associate Transfer Policy guarantees that the general education courses taken as part of an applied associate's in science (AAS) degree program will transfer and count toward the lower-division general education requirements of the transfer school. Students will need to take other courses (not included in the AAS program) to complete these requirements.
General Education Transfer Policy	Students with defined professional/career goals requiring a bachelor's degree may begin their education at a community college, then transfer to a four-year college or university. The General Education Transfer Policy is in place between all public colleges and universities in Kentucky. The KCTCS policy regarding general education certification is outlined in the KCTCS Rules of the Senate, Section V 5.0.4.
Fully General Education Certified	Students who have successfully completed a general education program of 33 credit hours (a minimum of 15 hours completed with KCTCS) will be "fully general education certified." Students may transfer these hours as a block. Students must fulfill any additional pre-major requirements of the receiving institution that have not been satisfied through the courses included in the full General Education certification.
Category Certification	Students who have successfully completed only some categories in the 33-credit hour component will be certified for the categories they complete. For example, a student who has completed the 6-hour arts and humanities requirement of the AA/AS degree may be certified as having met that requirement for the General Education Transfer Policy. Students with category certification and/or additional coursework must fulfill the remaining general education requirements for the bachelor's degree program.
Completed general education certifications are automatically printed on the official transcript. If the requirements for certification have been completed but the appropriate certification is not printed on the transcript, contact the college registrar's office to request that it be added to your transcript and request an additional transcript including the certification. If you have questions about the General Education Transfer Policy, please contact your college's Transfer Contact.	